

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**October 11, 2023**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

District LCAP Goals

- ❖ Goal 1 – Biggs Unified will provide conditions of learning that will develop College and Career Ready students. Priority 1, 2 and 7.
- ❖ Goal 2 – Biggs Unified will plan programs, develop plans, and provide data from assessments that will maximize pupil outcomes. Priority 4 and 8.
- ❖ Goal 3 – Biggs Unified will promote students engagement and a school culture conducive to learning. Priority 3, 5 and 6.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

Pg 4-8      A. September 13, 2023 Regular Meeting

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 6. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 7. PARENT ASSOCIATIONS REPORTS**
- 8. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 9. STUDENT REPRESENTATIVE REPORTS**
  - A. ASB

B. FFA

**10. PUBLIC COMMENT** - Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

**11. REPORTS** - Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities

A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

B. RES/MIDDLE SCHOOL PRINCIPAL'S REPORT:

C. HIGH SCHOOL PRINCIPAL'S REPORT:

D. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

E. SUPERINTENDENT'S REPORT:

F. CBO's REPORT:

G. BOARD MEMBER REPORTS:

**12. CONSENT AGENDA** - All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

A. Approve Inter-District Agreement Request(s) for the 2023-2024 school year

B. Approve AP Vendor Check Register and Purchase Order Listing September 8, 2023 – October 4, 2023

**13. ACTION ITEMS**

A. Set date for the Annual Board Organizational Meeting (Form SF 1)

B. Approve contract with MGM Transportation for \$6,000 using Learning Recovery Block Grant funds

C. Approve quote from NorCal Food Equipment for a walk in freezer/cooler in the amount of \$78,978.86 using One Time Kitchen Infrastructure Fund monies

D. Approve purchase of 10 LCD TVs and wall mounts from CDW-G for \$14,265.26 using ESSER III funds

E. Approve the golf stipend for a golf team at BHS

F. Approve Amended Esser III Expenditure Plan

**14. PERSONNEL ACTION**

A. Approve hiring Christy Headley as Cook/Custodian/Light Maintenance for Biggs Elementary School

B. Approve hiring Cynthia Yanner as a Substitute Instructional Aide

C. Approve hiring Corrine Atteberry as a Substitute Instructional Aide

D. Approve hiring Abigail Smith as the Special Education Teacher for the Special Day Class (Moderate to Severe or ESN) at Biggs Elementary School for grade levels K-8. The applicant will be employed on the basis of a Provisional Internship Permit (PIP).

E. Approve Steve Williams as the 5<sup>th</sup>/6<sup>th</sup> and 7<sup>th</sup>/8<sup>th</sup> Boys' Basketball coach

F. Approve Hollie Byers as the 5<sup>th</sup>/6<sup>th</sup> and 7<sup>th</sup>/8<sup>th</sup> Girls' Basketball coach

## **15. INFORMATION ITEMS**

Pg 59-60 A. Census Day Enrollment Number

B. Quarterly Report on Williams Uniform Complaints – No complaints were filed with any school in the district the last quarter

## **16. FUTURE ITEMS FOR DISCUSSION**

## **17. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 8100 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request. Agenda materials are available for public inspection at 300 B St., Biggs, CA 95917

**Minutes  
BIGGS UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
September 13, 2023**

**OPEN SESSION**

**CALL TO ORDER** – President Linda Brown called the meeting to order at 6:29 p.m.

**ROLL CALL** - Board members present: Linda Brown, M. America Navarro, Jonna Phillips, and Sean Avram were present. Board members absent: Melissa A. Atteberry was absent.

**PLEDGE OF ALLEGIANCE** – President Linda Brown lead the Pledge of Allegiance.

**APPROVAL OF AGENDA – (with Amendments listed below)**

Add Action Item 14 S: Approve purchase of a sweeper from Jokela Power Equipment in the amount of \$12,838.80

Add Action Item 14 T: Approve purchase of iReady license from Curriculum Associates in the amount of \$24,284.50. Money will come from ESSER funds.

Add Action Item 14 U: Approve contract with LEAP for PBIS training. One-time funds will be used.

Add Personnel Action Item 15 E: Approve hiring Brent Geiger as a Certificated Substitute Teacher

Add Personnel Action Item 15 F: Approve hiring Sarah Brewer as a Substitute Instructional Aide

The Board approved the agenda as presented with Amendments. MSCU (Phillips/Avram) 4/0/1

Brown – Aye      Atteberry – Absent      Navarro – Aye      Phillips – Aye      Avram – Aye

**APPROVAL OF MINUTES**

The Board approved the minutes from the Regular Board Meeting on August 9, 2023 as written. MSCU (Avram/Navarro) 4/0/1

Brown – Aye      Atteberry – Absent      Navarro – Aye      Phillips – Aye      Avram – Aye

**The Board adjourned into Closed Session at 6:31 p.m.**

**CLOSED SESSION**

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

**Closed Session was adjourned at 7:09 pm and reconvened to Open Session at 7:09 pm.**

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO; Beverly Landers, BES K-5 Principal; Tracey McPeters, RES and Middle School Principal

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** – President Linda Brown announced that no action was taken during Closed Session.

**PARENT ASSOCIATIONS REPORTS** – None

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS** - None

**STUDENT REPORTS:**

- A. ASB REPORT - ASB President Addie Scott talked about preparation for the weeks leading up to our six home football games. There will be a theme and rally each week preceding the games. They are busy making spirit posters. This week's theme is Hawaiian. The snack bar fundraiser was successful. Members participated in the Run Around the Rice this year. The ASB purchased Student Council shirts. Homecoming week is October 3<sup>rd</sup> through 6<sup>th</sup>. Float building and the Powder Puff game will take place that week.
  
- B. FFA REPORT – FFA Reporter Jasmine Ibarra said that their Welcome Back BBQ was a success with over 100 plus in attendance. 325 pig raffle tickets were sold, and the winner ended up donating the pig back to FFA. They are deciding what to do with it. Our chapter tee shirt sale was a success. All species were represented by Biggs at the Butte County Fair. Some of our members moved on to Advanced Showmanship. Freshman, Riley Harrison, won Supreme Exhibitor. FFA Floral Subscriptions for arrangements from September to May are for sale, and 50 have already been purchased. Over 50 members showed up to their first Chapter meeting. Our Officer Leader Team will attend the Leadership Conference Sept. 30<sup>th</sup> through Oct. 1<sup>st</sup> in Sutter.

**PUBLIC COMMENT-** None

**REPORTS:**

BIGGS ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Beverly Landers read her report notes and submitted them for the record.

RES/MIDDLE SCHOOL PRINCIPAL'S REPORT:

Tracey McPeters read her report notes and submitted them for the record.

HIGH SCHOOL PRINCIPAL'S REPORT:

Doug Kaelin shared that the football players and cheerleaders are welcoming the students at Biggs Elementary the morning of home games. The Friday Night Live Club is sending two of our students to a conference. Six of our students participated in the Chico State Upward Bound program over the summer. There have been minor problems with spectators at the football games. It has been a positive start to the school year except for a few social media issues. Mr. Boyes's class is working in the walnut orchard.

M/O/T/, FOOD SERVICE:

Superintendent Kaelin read John Strattard’s report and submitted it for the record.

SUPERINTENDENT’S REPORT:

Doug Kaelin brought up some issues with disciplining students and reported that it is hard to hold students accountable when the state is making it very hard to suspend students.

CBO’S REPORT:

CBO, Analyn Dyer, stated that she would speak on Action Item 14P

BOARD MEMBER REPORTS:

Nothing from the Board

**CONSENT AGENDA:**

The Board approved the Consent Agenda Items A and B. MSCU (Navarro/Avram) 4/0/1

Brown – Aye                      Atteberry – Absent                      Navarro – Aye                      Phillips – Aye                      Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the 2023-2024 school year
- B. Approve AP Vendor Check Register and Purchase Order Listing August 2, 2023 – September 7, 2023

**ACTION ITEMS:**

The Board approved Action Item A-U. MSCU (Navarro/Avram) 4/0/1

Brown – Aye      Atteberry – Absent                      Navarro – Aye                      Phillips – Aye                      Avram – Aye

- A. Approve MOU with BCOE for Librarian of Record Services
- B. Approve College and Career Access Pathways Partnership Agreement with Butte-Glenn Community College District
- C. Approve the 2022 Consumer Confidence Report for the Richvale Elementary School Main Well
- D. Approve MOU with BCOE for the After School Education and Safety Program (ASES)
- E. Approve the Expanded Learning Opportunities Program Plan (ELOP)
- F. Approve the High-Speed Data Line (E-Rate). District portion of \$14,345.61 will be taken from ESSER Funds
- G. Approve purchase of a mower from Oroville Power Equipment in the amount of \$5,520.74
- H. Approve Resolution 2023/24 #03 “Resolution Regarding Sufficiency of Instructional Materials for 2023-24”
- I. Approve Resolution 2023/24 #04 “Resolution for Adopting the GANN Limit”

- J. Approve IXL Learning 3 year Site License for \$17,796 from ESSER and LCAP funds
- K. Approve Wireless Access Point Upgrade in the amount of \$35,409.83 from ESSER funds
- L. Approve 2022-23 Annual Disclosure of Capital Facilities/Accounting of Developer Fees
- M. Approve Auxiliary Organization Application for BSSP coverage
- N. Approve Section 125 Flex Spending Plan
- O. Approve changes to BP 3350 and AR 3350 "Travel Expenses and Travel Reimbursement"
- P. Approve the Unaudited Actuals Fiscal Year 2022-23 Report
- Q. Approve Resolution 2023/24 #05 "Resolution to Commit-Fund 01 Ending Fund Balance"
- R. Approve Update on Safe Return to Instruction and Continuity Plan
- S: Approve purchase of a sweeper from Jokela Power Equipment in the amount of \$12,838.80
- T: Approve purchase of iReady license from Curriculum Associates in the amount of \$24,284.50. Money will come from ESSER funds.
- U: Approve contract with LEAP for PBIS training. One-time funds will be used.

**PERSONNEL ACTION ITEMS:**

The Board approved Action Items A-F. MSCU (Avram/Phillips) 4/0/1

Brown – Aye      Atteberry – Absent      Navarro – Aye      Phillips – Aye      Avram – Aye

- A. Approve hiring Melanie Gardiner as an Instructional Aide effective 8/21/23
- B. Approve hiring Hannah Wakefield as a Certificated Substitute Teacher
- C. Accept the resignation of SDC teacher, Kathryn Jackson, effective 8/29/23
- D. Approve the following Stipend Positions for 2023-24:
 

Javier Solis	BES Lead Teacher
Javier Solis	Spelling Bee Coordinator
Javier Solis	ASB Student Council at BES
Javier Solis	Red Ribbon Week Coordinator
Tracey McPeters	Science Camp Coordinator
Joelle Proper	Science Camp Teacher
Kameron Smith	Science Camp Teacher
Beth Chavez	CJSF Advisor
Char Locey	STEAM Night Coordinator
Ashleigh Summerfield	BHS SST Coordinator
Ashleigh Summerfield	BHS Testing Coordinator
Michelle Schleef	Assistant Athletic Director
Doug Kaelin	Athletic Director

E: Approve hiring Brent Geiger as a Certificated Substitute Teacher

F: Approve hiring Sarah Brewer as a Substitute Instructional Aide

**INFORMATION ITEMS:**

A. Discussion of School Facilities Bond

**FUTURE ITEMS FOR DISCUSSION** –Board Member Jonna Phillips reported on the Run Around the Rice fundraiser and how one of our 8<sup>th</sup> grade students won the 5K. She is wondering about the possibility of restarting a Cross Country team at the high school. Can we put out an interest/sign up form for a co-ed team? Doug Kaelin will look into the CIF requirements.

**ADJOURNMENT – 8:25 p.m.**

MINUTES APPROVED AND ADOPTED:

\_\_\_\_\_

Presiding President

\_\_\_\_\_

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.



## MOT & Food Services.

### 1. Transportation

- a. We are currently accepting quotes for two Mini van's to replace Two Kia vans that are exceeding 200k miles.
- b. Currently accepting quotes for a 60-80 passenger bus to replace our 1995 bus
- c. We are accepting applications and actively seeking candidates to fill vacant bus driver positions.
- d. We have been Performing 45, 90 & 120 day bus safety checks.

### 2. Grounds

- a. Our maintenance and transportation staff are teaming up to maintain the districts grounds with all recent sunny weather and rapid spring growth.
- b. Currently accepting quotes for a new zero turn mower for the upcoming 2023-2024 school year
- c. Planning for tree trimming work and accepting bids for removal of a few dead trees around the district.
- d. We are accepting applications and actively seeking candidates to fill vacant Grounds driver positions.

### 3. Maintenance

- a. We have been working to unclog storm drains due to excessive rain & debris run off from the storms.
- b. We have been working on patching leaky roofs around the district.
- c. We have been working on daily maintenance repairs around the district.
- d. We are currently working on a list of summer projects to accomplish.
- e. We are accepting quotes to replace our 1995 maintenance truck, which currently needs more repairs that the vehicle is worth.
- f. We are currently scheduling appointments for roofers to come out and give estimates for repairs to four damaged roofs in the district. BES Quad, BHS Quad, BHS library & District Office

### 4. Food service

- a. We have finally received the last piece of equipment that we purchase through the equipment grant that we received last calendar year.
- b. We are currently working on a site plan check to submit to the county health depart for approval to install the new ovens, steam kettle, and steamer in the elementary school cafeteria. Accomplishing this will open up several new menu items to explore for the upcoming school year.
- c. We are costing out and planning out the best course of action the repair the walk-in freezer floor in the elementary school cafeteria.
- d. We are discussing new menu ideas for the High menus.

# Biggs Unified School District

Item 11 F

300 B STREET, BIGGS, CALIFORNIA 95917  
(530)868-1281

Doug Kaelin  
Superintendent

## **CBO BOARD REPORT**

10/11/2023

- ❖ ESSER II Reports- Expenditure deadline 9/30/2023  
This district fully spent \$1,056,308 in total grant allocation with no extension.  
We have yet to receive the remaining balance of \$290,774 from CDE.
- ❖ Amended ESSER III Expenditure Plan- Expenditure deadline 9/30/2024  
In order to align with the CDE final allocation of \$2,374,519, the expenditure plan approved in 2021 needs updating (amended copy refer to action item agenda).

The Department of Education will be approving an extension of the liquidation period still encumbered by 9/30/2024 but there is a caveat—LEA must submit a request form to CDE and must have an *extraordinary reason*.

As of 9/30/2023, the district ESSER III unspent funds are \$ 1,636,601.00.

This includes 35% of total encumbrances. The district is working for the remaining 65% with different vendors like Bus Companies or Camera Systems in order to meet and spend according to the priorities of the plan with no extension as much as possible.

- ❖ Other School Business:
  - a) BCOE finalized and reviewed the Adopted Budget for 2023/24
  - b) Independent Study Audit Findings 2022– The district filed an appeal and this is still under CDE review.
  - c) CBO will attend the California Association of School Business Officials (CASBO Symposium) on 11/15-11/17 in Huntington Beach.
  - d) The auditor will be at the district office October 23-26, 2023 in preparation for the Financial Audit SY 2022/23. The Audited Financial Statement presentation will be in the December or January board meeting.

Yours in Education,  
Analyn Dyer

**BIGGS UNIFIED SCHOOL DISTRICT**

Meeting Date: October 11, 2023

Item Number: 12 A  
Item Title: Inter-district Agreement Request(s)  
Presenter: Doug Kaelin, Superintendent & Loretta Long, Admin. Assistant/HR Officer  
Attachment: None  
Item Type:  Consent Agenda  Action  Report  Work Session  Other:

Background/Comments:

We have received the following interdistrict transfer requests. After reviewing each one with Board Policy and Administration Regulations 5117, we make the following recommendations.

2023-2024 School Year	From:	To:	Action	New/Ongoing:
1. (11 <sup>th</sup> Grade)	Gridley	Biggs	Accept	New
2. (9 <sup>th</sup> Grade)	Gridley	Biggs	Accept	Ongoing
3. (2 <sup>nd</sup> Grade)	Gridley	Biggs	Accept	Ongoing
4. (4 <sup>th</sup> Grade)	Live Oak	Biggs	Accept	New
5. (8 <sup>th</sup> Grade)	Thermalito	Biggs	Deny	New
6. (12 <sup>th</sup> Grade)	Biggs	Gridley	Release	New
7. (4 <sup>th</sup> Grade)	Biggs	Gridley	Release	Ongoing
8. (1 <sup>st</sup> Grade)	Biggs	Gridley	Release	Ongoing

Fiscal Impact: We will have a loss of ADA for those outgoing transfer requests and an increase of ADA for those incoming transfer requests.

Recommendation: The Superintendent recommends action as indicated.

Register 000447 - 09/12/2023

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-269001	2,083.00	Printed	01		Biggs Elementary School (Biggs Eleme - Payee)
3005-269002	2,083.00	Printed	01		Biggs High School (Biggs High - Payee)
3005-269003	98.95	Printed	01		Strattard, John (001201 - Emp)
3005-269004	44.58	Printed	01		Mcdaniel, Monica (001477 - Emp)
3005-269005	1,190.00	Printed	01		ACCREDITING COMMISSION 4 SCHL WASC (100061/1)
3005-269006	135.93	Printed	01		Beverly Landers (100854/1)
3005-269007	3.86	Printed	01		CENTURYLINK COMMUNICATIONS (100153/1)
3005-269008	140.00	Printed	01		FGL ENVIRONMENTAL (100221/1)
3005-269009	4,139.74	Printed	01		Lakeview Petroleum Co. (100304/3)
3005-269010	390.00	Printed	01		MAX S DIESEL SERVICE (100324/1)
3005-269011	117,070.94	Printed	01		MCGRAW HILL EDUCATION INC (100326/1)
3005-269012	239.92	Printed	01		NORMAC (100353/2)
3005-269013	210.00	Printed	01		North State Water System (100827/1)
3005-269014	90.00	Printed	73		OLD REPUBLIC SURETY COMPANY (100359/1)
3005-269015	649.47	Printed	01		TURF STAR INC (100457/1)

128,569.39

Number of Items

15 Totals for Register 000447

**2024 FUND-OBJ Expense Summary / Register 000447**

01-4100	117,070.94	
01-4300	1,168.85	
01-4303	4,139.74	
01-5800	1,930.00	
01-5900	3.86	
01-8699	4,166.00	
01-9110*		128,479.39-
<b>Totals for Fund 01</b>	<b>128,479.39</b>	<b>128,479.39-</b>
73-5800	90.00	
73-9110*		90.00-
<b>Totals for Fund 73</b>	<b>90.00</b>	<b>90.00-</b>
<b>Totals for Register 000447</b>	<b>128,569.39</b>	<b>128,569.39-</b>

\* denotes System Generated entry

Net Change to Cash 9110

128,569.39- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2023, Ending Check Date = 10/4/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

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Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-269547	25.00	Printed	01		ALINA ANGUIANO (ALINA ANGUI - Payee)
3005-269548	25.00	Printed	01		MARCELLA SOLIS-LOPEZ (MARCELLA SO - Payee)
3005-269549	15.23	Printed	01		Strattard, John (001201 - Emp)
3005-269550	249.52	Printed	01		Byers, Hollie N (001331 - Emp)
3005-269551	100.00	Printed	01		ASBURY ENVIRONMENTAL SERVICES (100085/1)
3005-269552	412.09	Printed	01		Beverly Landers (100854/1)
3005-269553	20.00	Printed	01		BUCKMASTER OFFICE SOLUTIONS (100112/1)
3005-269554	929.74	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-269555	704.00	Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-269556	95.41	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-269557	321.48	Printed	01		CURRICULUM ASSOCIATES LLC (100611/1)
3005-269558	1,088.04	Printed	13		DANIELSEN COMPANY (100182/1)
3005-269559	800.00	Printed	01		William Leo Bunch Jr. (100825/1)
3005-269560	19,533.99	Printed	01		GOPHER - NW5634 (100237/1)
3005-269561	99.00	Printed	01		Heggerty Phonemic Awareness Literacy Resources LLC (100831/1)
3005-269562	1,334.97	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-269563	343.12	Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-269564	6,565.43	Printed	01		Jeffs Truck Service And Power Inc, (100850/1)
3005-269565	1,354.02	Printed	01		Lakeview Petroleum Co. (100304/3)
3005-269566	154.78	Printed	01		MACS MARKET (100318/1)
3005-269567	2,251.54	Printed	01		OFFICE DEPOT (100358/1)
3005-269568	4,226.07	Printed	01		PG&E (100369/1)
3005-269569	110.36	Printed	01		Pitney Bowes Inc (100371/2)
3005-269570	537.77	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-269571	95.00	Printed	01		RIGHT WAY PEST CONTROL (100393/1)
3005-269572	3,313.75	Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-269573	905.00	Printed	01		Vandell's Air Conditioning Inc (100862/1)

45,610.31

Number of Items

27 Totals for Register 000448

2024 FUND-OBJ Expense Summary / Register 000448

01-4300	22,015.90
01-4301	110.36
01-4303	1,354.02

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2023, Ending Check Date = 10/4/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

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2024 FUND-OBJ Expense Summary / Register 000448 (continued)

01-5503	4,226.07	
01-5606	20.00	
01-5607	800.00	
01-5800	3,445.00	
01-5807	704.00	
01-5808	95.00	
01-6400	6,565.43	
01-9110*		39,335.78-
<b>Totals for Fund 01</b>	<b>39,335.78</b>	<b>39,335.78-</b>
13-4300	1,490.42	
13-4700	4,784.11	
13-9110*		6,274.53-
<b>Totals for Fund 13</b>	<b>6,274.53</b>	<b>6,274.53-</b>
<b>Totals for Register 000448</b>	<b>45,610.31</b>	<b>45,610.31-</b>

\* denotes System Generated entry

**Net Change to Cash 9110                      45,610.31- Credit**

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-269884	6,000.00 Printed	01		MGM Transportation Inc. (100863/1)

6,000.00                      Number of Items                      1    Totals for Register 000449

**2024 FUND-OBJ Expense Summary / Register 000449**

01-5800	6,000.00	
01-9110*		6,000.00-
<b>Totals for Register 000449</b>	<b>6,000.00</b>	<b>6,000.00-</b>

\* denotes System Generated entry

**Net Change to Cash 9110                      6,000.00- Credit**



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Register 000450 - 09/26/2023

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-270184	25.00	Printed	01		ALBERT RAMOS (ALBERT RAMO - Payee)
3005-270185	25.00	Printed	01		BRITTANY LEWIS (BRITTANY LE - Payee)
3005-270186	25.00	Printed	01		CHRISTIAN SAZO RAMIREZ (CHRISTIAN S - Payee)
3005-270187	25.00	Printed	01		DAVIS LONG (DAVIS LONG - Payee)
3005-270188	25.00	Printed	01		FUJI THAO (FUJI THAO - Payee)
3005-270189	25.00	Printed	01		RICARDO RODRIGUEZ (RICARDO ROD - Payee)
3005-270190	273.49	Printed	01		AbleNet, Inc. (100859/1)
3005-270191	1,000.00	Printed	01		ACSA (100010/1)
3005-270192	9,833.00	Printed	01		Beverly Landers (100854/1)
3005-270193	117.00	Printed	01		BUTTE COUNTY SHERRIF S OFFICE RECORDS DIVISION (100125/1)
3005-270194	79.12	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-270195	157.40	Printed	01		CDW GOVERNMENT INC (100151/1)
3005-270196	5,520.74	Printed	01		Oroville Power Equipment (100864/1)
3005-270197	90.15	Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-270198	12,815.88	Printed	01		CITY OF BIGGS (100164/1)
3005-270199	24,284.50	Printed	01		CURRICULUM ASSOCIATES LLC (100611/1)
3005-270200	1,301.53	Printed	13		DANIELSEN COMPANY (100182/1)
3005-270201	405.00	Printed	01		FAIRHILL CONSTRUCTION (100214/1)
3005-270202	115.09	Printed	01		GOPHER - NW5634 (100237/1)
3005-270203	487.47	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-270204	1,853.56	Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-270205	971.75	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-270206	198.92	Printed	01		SCHOOL NURSE SUPPLY (100410/1)
3005-270207	2,523.76	Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-270208	1,691.89	Printed	01		Pape' Machinery, Inc. (100836/1)

63,870.25

Number of Items

25 Totals for Register 000450

2024 FUND-OBJ Expense Summary / Register 000450

01-4300	4,459.62
01-5300	1,000.00
01-5502	12,815.88
01-5800	34,672.50
01-5807	117.00

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2023, Ending Check Date = 10/4/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

ESCAPE ONLINE

Page 1 of 2

2024 FUND-OBJ Expense Summary / Register 000450 (continued)

01-6400	5,520.74	
01-9110*		58,585.74-
<b>Totals for Fund 01</b>	<b>58,585.74</b>	<b>58,585.74-</b>
13-4300	29.99	
13-4700	5,254.52	
13-9110*		5,284.51-
<b>Totals for Fund 13</b>	<b>5,284.51</b>	<b>5,284.51-</b>
<b>Totals for Register 000450</b>	<b>63,870.25</b>	<b>63,870.25-</b>

\* denotes System Generated entry

**Net Change to Cash 9110                      63,870.25- Credit**

Register 000451 - 09/28/2023

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-270657	73.50 Printed	01		Chavez, Mary E (001138 - Emp)
3005-270658	99.50 Printed	01		Mcdaniel, Monica (001477 - Emp)
3005-270659	96.48 Printed	01		Beverly Landers (100854/1)
3005-270660	965.28 Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)

1,234.76

Number of Items

4 Totals for Register 000451

**2024 FUND-OBJ Expense Summary / Register 000451**

01-4300	1,161.26	
01-5200	73.50	
01-9110*		1,234.76-
<b>Totals for Register 000451</b>	<b>1,234.76</b>	<b>1,234.76-</b>

\* denotes System Generated entry

Net Change to Cash 9110

1,234.76- Credit

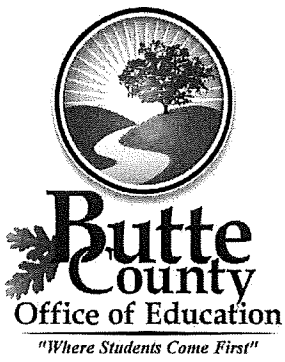
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2024 FUND-OBJ Expense Summary / Register 000451 (continued)

245,284.71

Number of Items

72 Totals for Org 006 - Biggs Unified School District



Date: September 18, 2023

To: District Executive Assistants

From: Ann Bates, Senior Executive Assistant to Mary Sakuma, Butte County Superintendent of Schools

Re: Date of Annual Organizational Board Meeting  
Meeting must take place no sooner than the second Friday in December.

**Mary Sakuma**  
Superintendent  
msakuma@bcoe.org

**Ann Bates**  
Senior Executive Assistant  
abates@bcoe.org

**Board of Education**

*Karin Matray*

*Julian Diaz*

*Brenda J. McLaughlin*

*Amy Christianson*

*Mike Walsh*

*Daniel Alexander*

*Emily Holtom*

1859 Bird Street  
Oroville, CA 95965  
(530) 532-5761  
Fax (530) 532-5762  
www.bcoe.org

**Education Code § 35143** *The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office.*

*Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.*

**Education Code § 72000(c)(2)(A)** *makes the same provision for a community college district.*

To comply with this requirement, please note the action of your district governing board by completing the statement that appears below. Do indicate if local charter provisions or other rules prevail relative to such an organizational meeting. Please return one copy to Mary Sakuma, County Superintendent, within 10 days of the organizational meeting, retaining a copy for your district files.

Pursuant to **§ 35143 and § 72000(c)(2)(A)** of the **Education Code** the Governing Board of the \_\_\_\_\_ School District, at its meeting on \_\_\_\_\_, 2023, has selected \_\_\_\_\_, 2023, as the date of the annual organizational meeting of said board.

The meeting will be held at \_\_\_\_\_

beginning at \_\_\_\_\_.

\_\_\_\_\_  
Secretary/Clerk

\_\_\_\_\_  
Date

**MGM Transportation Inc**

7040 30th St Unit 4 North Highlands, CA 95660  
 US  
 Tel: (888) 309-5551 Fax: (916) 910-2010  
 Email: info@mgmlimousines.com  
 TCP 22788A,USDOT 2509570,MC 870313,CA 362651

**Pick-up Date:** 09/22/2023 - Friday  
**Pick-up Time:** 01:00 PM  
**Drop-off Time:** 01:00 AM  
**Reservation#** 29540 SPAB

**Bill To:** Biggs Unified  
 Brian Harrison (Acct# 31083) 300 B St  
 Biggs high school, CA Biggs CA 95944

**Primary Passenger:**  
 Brian Harrison  
 bharrison020708@gmail.com

**Booked On:** 09/14/2023 09:17 AM  
**Arr. By:** INTERNET  
**PO/Client #:** RNP5838794D69A2

# of Pax	Vehicle Type	Car(s)	Driver(s)
56	Ford Executive Coach Bus (F550)	Ford (550 EP08012)	Unassigned

Passenger & Routing Information
<b>Passenger:</b> Brian Harrison
<b>PU:</b> -- : 3046 2nd St Biggs, CA 95917 (United States of America)
<b>WT:</b> -- : 1020 Pelandale Ave Modesto, CA 95356 (United States of America)
<b>ST:</b> -- : Dinner TBD
<b>DO:</b> -- : 3046 2nd St Biggs, CA 95917 (United States of America)

Pmt Type	Status
Direct Bill/Invoice	Unpaid

Charges & Fees	
Flat Rate	2,800.00
<b>Total Due (USD):</b>	2,800.00
<b>Payments/Deposits (USD):</b>	0.00
<b>Total Outstanding (USD):</b>	2,800.00

Notes/Comments
<b>Special Requests:</b>

### MGM Transportation Coach Bus Terms & Conditions/ Reservation Agreement

**PAYMENT.** Payment is due 30 days after the end of the trip. Once a purchase order is submitted to MGM, it guarantees that MGM will be available to provide the above trip.

**CANCELLATION.** If Client cancels the above trip within 15 days of the trip, then an additional fee of 30% will be charged. For major holidays, the cancellation period is 21 days. If the client Cancels less than 72 hours from the date of service balance is due in full.

**DAMAGES.** Client assumes full financial liability for any damage to the vehicles caused by them or any members of their party. Client agrees to the following charges should damages occur during this trip: Smears or scuff marks to upholstery: \$100.00-\$500.00; Should any guest(s) smoke within the vehicle: \$500.00; To extract food odors: \$150.00; Should any guest(s) vomit in the vehicle: \$600.00; And please note that there is a \$500.00 replacement charge for any damage to the EMERGENCY EXIT. It is not a SUNROOF. Please do not touch! These repair costs will be charged to your credit card. During repairs, you may also incur the loss of use/or income generated by this vehicle.

Client agrees to charges for any additional damages to the vehicles caused by the actions of the Client and/or their guests. Additional Damages will also be charged to the Clients card as appropriate. All vehicles are non-smoking per Public Utilities omission regulations. No possession, sale, or consumption of any type of narcotics or illegal drugs is permitted. Violation will result in immediate termination of the contract and services and forfeiture of all paid deposits and fees for service. No chauffeur may circumvent the above for any reason. Vehicles cannot be loaded beyond seating capacity. Not responsible for articles left in the vehicle. All passengers agree to behave in an orderly and well-behaved manner. Client agrees to the above damage charges should damages occur during this trip.

**WAIVER.** MGM will not be responsible for delays due to heavy traffic, accidents, or any act of God. The company is not liable in the event of mechanical breakdown while on charter and will only be responsible for making up lost time at a mutually agreed date. Overtime not ordered but caused by the Client's party will start 15 minutes after the trip was scheduled to end. Overtime will be billed in 1-hour increments. Should legal action be necessary to enforce any rights or obligations under this agreement, the prevailing party will be entitled to reasonable attorney's fees and related costs. I have read and understood the terms and conditions of this contract. The customer agrees to all terms and conditions as noted herein by signing this agreement. Full payment is due before the charter begins.

**ADDITIONAL TERMS.** MGM reserves the right to expel any person from the vehicle and/or terminate this contract in the event of a violation of any of these conditions by any passenger. In the event of such early termination, no portion of the rental fees shall be refunded and damage charges are authorized by Client with no further authorization/signature or documentation required. We are not responsible for any item left during or after the completion trip. All overtime orders must be approved by MGM management and have the client's signature on the reservation form before any overtime is rendered.

**OVERNIGHT TRIPS.** If a trip is scheduled overnight, then the Client is responsible for making reservations and paying for the rooms for all chauffeurs, unless otherwise agreed to in writing.

**NO RESTROOMS AVAILABLE FOR LOCAL TRIPS.** Restrooms are locked for trips less than 50 miles.

**DISPUTES.** If any dispute should arise in relation to Agreement, the parties shall first negotiate amongst themselves in "good faith." Afterwards, if they fail to resolve the dispute through negotiation then the parties shall be allowed to submit their cases in accordance with California law. The prevailing party shall be reimbursed for the legal fees and costs of litigation.



GOVERNING LAW. This Agreement shall be governed by the laws of the State of California.

AMENDMENT(S). No amendment of this Agreement shall be effective unless reduced to writing.

SEVERABILITY. If any term or provision of this Agreement is illegal, invalid or unenforceable, such term shall be limited to the extent necessary to make it legal and enforceable, and, if necessary, severed from this Agreement. All other terms and provisions of this Agreement shall remain in full force and effect.

BINDING EFFECT. This Agreement and any amendments thereto shall be binding upon the parties and/or their respective successors, heirs, assigns, executors and administrators.

Gratuity(\$): \_\_\_\_\_

New Total(\$): \_\_\_\_\_

Signature: \_\_\_\_\_

*Devin Koe*  
Superintendent

Date: 9/14/23



through negotiation then the parties shall be allowed to submit their cases in accordance with California law. The prevailing party shall be reimbursed for the legal fees and costs of litigation.

GOVERNING LAW. This Agreement shall be governed by the laws of the State of California.

AMENDMENT(S). No amendment of this Agreement shall be effective unless reduced to writing.

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BINDING EFFECT. This Agreement and any amendments thereto shall be binding upon the parties and/or their respective successors, heirs, assigns, executors and administrators.

Gratuity(\$): \_\_\_\_\_

New Total(\$): \_\_\_\_\_

Signature: \_\_\_\_\_

*Doug Kao*  
*J Superintendent*

Date: 9/14/21

**Project:**

Biggs Elementary School - Walk In  
 Combo Unit  
 John Strattard  
 300 B St  
 Biggs, CA 95917

**From:**

NorCal Food Equipment Inc.  
 Bryan Robinet  
 172 Commercial Ave.  
 Chico, CA 95973  
 530-342-9092  
 530-342-9092 (Contact)

Project #: 9636

Job Reference Number: 10140

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>WALK IN COMBO UNIT, INDOOR</b> Imperial Brown 8' - 10" x 22' - 10 1/2" x 8' - 7 1/4" rectangular indoor freezer/cooler combo - 8' - 2" ID x 9' - 1/2" ID x 7' - 11 1/4" ID freezer (with floor) - 8' - 2" ID x 12' - 10" ID x 8' - 3 1/4" ID cooler (no floor)  Walls 3 section 4" urethane NSF wall panels [LDU400] Exterior finish: STUCCO GALVALUME — Interior finish: STUCCO GALVALUME Connection to ceiling: CAMLOCK — Connection to floor: 4 1/4" HIGH DENSITY CAMLOCK SCREED — Ceiling caps: MOUNTED 4 section 4" urethane NSF wall panels [LDU400] Exterior finish: STUCCO GALVALUME — Interior finish: STUCCO GALVALUME Connection to ceiling: CAMLOCK — Connection to floor: CAMLOCK — Ceiling caps: MOUNTED  Ceilings 2 section 4" high density urethane NSF ceiling panels (10 #/sf. live load) [HDU400] Exterior finish: METAL — Interior finish: STUCCO GALVALUME  Floors 1 section 3 1/2" high density urethane NSF Hand-Truck Floor panels model #HTFN (NSF) [HDU350] Int. Finish: .080 SMOOTH ALUMINUM over 1/2" PLYWOOD — Ext. Finish: METAL  Doors 1 ea. 34" x 78" flush model G3 self-closing freezer swing door (LEFT	\$35,598.00	\$35,598.00

Item	Qty	Description	Sell	Sell Total
		hinge) FRAME: 4" high density urethane door section, 3-sided, 4-sided heat cable LEAF: 4" thick, 3-side lap, Magnetic gasket, 2 1/4" black neoprene sweep RAISED 1/4" for flooring HARDWARE: (3) W59 hinge, (1) 27C deadbolt handle, (1) 27C knob ins. Rel., (1) Kason 'PUSH' pad, (1) 1094 closer FINISH: Stucco galvalume (ext. frame) / Stucco galvalume (int. frame) / 22 ga. stainless steel 304 #4 (ext. leaf) / 22 ga. stainless steel 304 #4 (int. leaf) / 24 ga. stainless steel 430 (magnetic) liners w/ 14 ga. hot rolled black steel backing for strip curtain w/ (1) ea. Weiss 24DT-L, single pole switch and thermometer combo @ ext. w/ (1) ea. Terminal J-box @ interior w/ concealed conduit w/ (1) ea. Kason 1832 heated air vent (23W, 120V, .2A) w/ (1) ea. .080 smooth aluminum threshold w/ Electrical components to be pre-wired		
		1 ea. 34" x 78" flush model G3 self-closing cooler swing door (LEFT hinge) FRAME: 4" high density urethane door section, 3-sided LEAF: 4" thick, 3-side lap, Magnetic gasket, 2 1/4" black neoprene sweep **LEAF WILL NOT BE RAISED UNLESS SPECIFIED OTHERWISE** HARDWARE: (3) W59 hinge, (1) 27C deadbolt handle, (1) 27C knob ins. Rel., (1) Kason 'PUSH' pad, (1) 1094 closer FINISH: Stucco galvalume (ext. frame) / Stucco galvalume (int. frame) / 22 ga. stainless steel 304 #4 (ext. leaf) / 22 ga. stainless steel 304 #4 (int. leaf) / 24 ga. stainless steel 430 (magnetic) liners w/ 14 ga. hot rolled black steel backing for strip curtain w/ (1) ea. Weiss 24DT-L, single pole switch and thermometer combo @ ext. w/ (1) ea. Terminal J-box @ interior w/ concealed conduit w/ Electrical components to be pre-wired		
		Parts 3 ea. 4' LED light fixture #LED-440079 for cooler or freezer application (65W, 120-277V, 0.6-0.3A) (Fixture ships loose for field installation.) 7 ea. IB cove base 6" x 96" x .080 smooth aluminum, int cooler & exterior exposed (cooler door side only) 2 ea. Vertical closure (2" x 4") x 96" x Stucco galvalume outside corner vertical closure (2" x 4") x 48" x Stucco galvalume outside corner vertical closure		

Item	Qty	Description	Sell	Sell Total
	1 ea.	36" deep model #HTFi interior ramp, w/ non-skid strips		
	1 ea.	Refrigeration Freezer - Outdoor R448a split system w/ intelliGen 7351 BTU/H @ 8.8F TD with 16.8 hr runtime @ -10F inside/85F outside room, 115F @ cond. unit, 97ft altitude 1-year refrigeration system labor warranty (Freezer) (1) Climate Control R448a air cooled condensing unit #CCH0030LBACZA0000 208-230V/1ø/60Hz/3HP Scroll compressor MCA=20, MOPD =25 39.125W x 28.25D x 19.75H x 230lbs. (1) Climate Control R448a Low Profile evaporator model #CELO080BS6EEAB0200 w/ (2) EC motors (1A) & electric defrost (9.1A) w/ mounted parts 208-230V/1ø/60Hz 45.5W x 13.25D x 16.4375H x 54lbs. 4-year extended compressor warranty (Freezer)		
	1 ea.	Cooler - Outdoor R448a split system w/ intelliGen 7743 BTU/H @ 10F TD with 15.9 hr runtime @ 35F inside/85F outside room, 115F @ cond. unit, 97ft altitude 1-year refrigeration system labor warranty (Cooler) (1) Climate Control R448a air cooled condensing unit #CCH0010MBACZA0000 208-230V/1ø/60Hz/1HP Scroll compressor MCA=15, MOPD =20 24.625W x 28.25D x 19.75H x 179lbs. (1) Climate Control R448a Low Profile evaporator model #CELO060AS6AMAB0200 w/ (1) 2-speed EC motors (0.9A) & air defrost w/ mounted parts 115V/1ø/60Hz 29.5W x 13.25D x 16.4375H x 36lbs. 4-year extended compressor warranty (Cooler)		
			<b>ITEM TOTAL:</b>	<b>\$35,598.00</b>
2	1 ea	<b>OPTIONS</b> Imperial Brown 1 Set Kickplates for (1) 34" x 78" flush model G3 door 36" high, .063 aluminum diamond tread (LP) (ext. leaf) / 36" high, .063 aluminum diamond tread (LP) (int. leaf)	\$432.50	<Optional>
			<b>ITEM TOTAL: &lt;Optional&gt;</b>	<b>\$432.50</b>

Item	Qty	Description	Sell	Sell Total
3	1 ea	<b>OPTIONS</b> Imperial Brown 1 Set Kickplates for (1) 34" x 78" flush model G3 door 36" high, .063 aluminum diamond tread (LP) (ext. leaf) / 36" high, .063 aluminum diamond tread (LP) (int. leaf)	\$432.50	<Optional>
<b>ITEM TOTAL: &lt;Optional&gt;</b>				<b>\$432.50</b>
4	1 ea	<b>OPTIONS</b> Imperial Brown 1 ea. Low temp Chase Doors strip curtain for 34" x 78" net opening w/ 6" strips @ 25.00% overlap	\$287.50	<Optional>
<b>ITEM TOTAL: &lt;Optional&gt;</b>				<b>\$287.50</b>
5	1 ea	<b>OPTIONS</b> Imperial Brown 1 ea. Normal temp Chase Doors strip curtain for 34" x 78" net opening w/ 6" strips @ 25.00% overlap	\$251.25	<Optional>
<b>ITEM TOTAL: &lt;Optional&gt;</b>				<b>\$251.25</b>
6	1 ea	<b>OPTIONS</b> Imperial Brown 1 set Stucco galvalume ceiling closure w/ braces Please Verify Closure Dimensions and Requirements Estimated Cavity Size = 1' - 6" (18") high x 9' - 0" (108") long	\$343.75	<Optional>
<b>ITEM TOTAL: &lt;Optional&gt;</b>				<b>\$343.75</b>

Merchandise	\$35,598.00
Freight	\$2,300.00
Installation	\$38,500.00
Tax 7.25%	\$2,580.86
<b>Total</b>	<b>\$78,978.86</b>

**Customer:** Before approving this quote please check and confirm all details and specifications of the item(s) listed on the quote. This includes, but is not limited to: electrical, gas, and size specifications. NorCal Restaurant Supply will not be held responsible for errors in application after delivering the approved / specified item.

**Note:** NorCal Restaurant Supply and their manufacturers are not responsible for errors or omissions due to vague or faulty specifications, or when an equipment schedule only has been provided.

**Credit Card Fee:** For Visa, Mastercard, AMEX and/or all other major Credit Cards there will be a 3% Financial Fee for amount that is \$1,000 or over. To avoid Financial Fee, please pay by cash or check.

**\*\*\* ALL ORDERS ARE SUBJECT TO A 25% RE-STOCKING FEE \*\*\***

**Special Order Items are NON-REFUNDABLE.**

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_





Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

## QUOTE CONFIRMATION

**CHRISTINA RAEHSLER,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NNXP110	9/25/2023	PO23-00057	6463186	<b>\$14,265.26</b>

### IMPORTANT - PLEASE READ

Fees applied to item(s): 7390580

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Samsung BE75C-H BEC-H Series - 75" LED-backlit LCD TV - Crystal UHD - 4K -</a> Mfg. Part#: BE75C-H Contract: California NVP Audio Video Equipment and Supplies (7-21-70-48-03)	10	7390580	\$1,050.00	\$10,500.00
<a href="#">StarTech.com Full Motion TV Wall Mount - Large 32-75" VESA Display - Silver</a> Mfg. Part#: FPWARPS UNSPSC: 31162313 Contract: California NVP Audio Video Equipment and Supplies (7-21-70-48-03)	10	5452158	\$274.50	\$2,745.00

### RECYCLING FEE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<b>RECYCLING FEE 35" AND OVER</b> Fee Applied to Item: 7390580	10	654813	\$6.00	\$60.00

<b>SUBTOTAL</b>	\$13,245.00
<b>SHIPPING</b>	\$0.00
<b>RECYCLING FEE</b>	\$60.00
<b>SALES TAX</b>	\$960.26
<b>GRAND TOTAL</b>	<b>\$14,265.26</b>

### PURCHASER BILLING INFO

### DELIVER TO

**Billing Address:**

BIGGS UNIFIED SCHOOL DISTRICT  
ACCOUNTS PAYABLE-VENDOR DECLARATION  
300 B ST  
DISTRICT TECHNOLOGY DEPT  
BIGGS, CA 95917-9732  
**Phone:** (530) 868-1281

**Payment Terms:** NET 30 Days-Govt/Ed

**Shipping Address:**

BIGGS UNIFIED SCHOOL DISTRICT  
TECH  
300 B ST  
DISTRICT TECHNOLOGY DEPT  
BIGGS, CA 95917-9732  
**Phone:** (530) 868-1281

**Shipping Method:** DROP SHIP-COMMON CARRIER

**Please remit payments to:**

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



**Sales Contact Info**

**Ian Rodnick** | (877) 655-1832 | [ianrodn@cdw.com](mailto:ianrodn@cdw.com)

**Need Help?**



My Account



Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

© 2023 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

# 2023/24 Stipend List

## Biggs High School

<b>BHS</b>			<b>Bd. Apprvd.</b>
Athletic Director	Doug Kaelin	\$3000	09/13/2023
Head Var Football	Brian Harrison	\$2020	04/19/2023
Asst. Var Football-Split Stipend	Rob Hall/Miguel Aguirre	\$1571	04/19/2023
Head JV Football-Split Stipend	B. Smith/J. Smith	\$1683	04/19/2023
Asst JV Football-Split Stipend	K. Smith/Roscoe Deel	\$1459	04/19/2023
Head Var Volleyball	Michele Schleef	\$1683	04/19/2023
Head JV Volleyball	Lisa Seipert	\$1459	05/10/2023
Cheer Advisor	Michelle Roles	\$1683	04/19/2023
Varsity Boys B'ball	Roscoe Deel	\$1908	06/14/2023
JV Boys B'ball	Kameron Smith	\$1571	06/14/2023
Varsity Girls B'ball	Tim Sheridan	\$1908	06/14/2023
JV Girls B'ball		\$1571	
Varsity Wrestling	Cody Walsh	\$1908	06/14/2023
Assist. Wrestling		\$1571	
Varsity Baseball	Allen Lee	\$1796	06/14/2023
Varsity Softball	Michelle Schleef	\$1796	06/14/2023
Varsity Track		\$1796	
Assist. Track		\$1571	
Co Ed Golf		\$1000	10/11/2023

### \*\*Non Athletic Stipends\*\*

Academic Decathlon	Anne Lair	\$561	06/14/2023
Chess Advisor		\$500	
CSF Advisor	Anne Lair	\$750	06/14/2023
ASB Advisor	Lauren Garcia	\$1908	06/14/2023
BHS State Testing Coord.	Ashleigh Summerfield	\$337	09/13/2023
Student Study Team Coord.	Ashleigh Summerfield	\$450	09/13/2023
BHS Lead Teacher	Vince Sormano	\$2000	06/14/2023

## ESSER III Expenditure Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Biggs Unified School District	Doug Kaelin Superintendent	dkaelin@biggs.org 530) 868-1281 ex:250

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information, please see the Instructions.

### Other LEA Plans Referenced in this Plan

Plan Title	Where the Plan May Be Accessed
LCAP-2023-24	<a href="https://www.biggs.org/documents/LCFF-LCAP/Biggs-USD-2021-LCAP-Final-09-01-21.pdf">https://www.biggs.org/documents/LCFF-LCAP/Biggs-USD-2021-LCAP-Final-09-01-21.pdf</a>
Expanded Learning Opportunities Grant	<a href="https://www.biggs.org/documents/LCFF-LCAP/2021_Expanded_Learning_Opportunities_Grant_Plan_Biggs_Unified_School_District_20210503%20-1-.pdf">https://www.biggs.org/documents/LCFF-LCAP/2021_Expanded_Learning_Opportunities_Grant_Plan_Biggs_Unified_School_District_20210503%20-1-.pdf</a>
Learning Continuity and Attendance Plan	<a href="https://www.biggs.org/documents/LCFF-LCAP/2020_Learning_Continuity_and_Attendance_Plan_Biggs_Unified_School_District_20200915.pdf">https://www.biggs.org/documents/LCFF-LCAP/2020_Learning_Continuity_and_Attendance_Plan_Biggs_Unified_School_District_20200915.pdf</a>

### Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

#### Total ESSER III funds received by the LEA

\$2,374,519

<b>Plan Section</b>	<b>Total Planned ESSER III</b>
Strategies for Continuous and Safe In-Person Learning	1,104,615.00
Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds)	474,904.00
Use of Any Remaining Funds	795,000.00

**Total ESSER III funds included in this plan**

\$2,374,519

## Community Engagement

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA's ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

Consultation with community members has been an important part of the process to develop multiple plans over the past few years. These include the 2021 Learning Continuity and Attendance Plan (LCA Plan fall of 2020), Expanded Learning Opportunities (ELO) Grant Plan (May 2021), and the 2021-22 to 2023-24 Local Control and Accountability Plan (LCAP). Throughout all of these planning processes, the voices of students, families, staff and community members have added to the development of goals, actions, expenditures, metrics, and target outcomes.

While developing the ESSER III plan, the district again sent out a new survey to all stakeholders, students, parents, certificated staff and classified. Two public meetings were held with all stakeholders being invited. The district also held a meeting with the District English Learner Advisory committee (DELAC) for input. The district reached out to our local group home for input providing the needed service to group home and foster youth. The district reached out to the county homeless liaison for input on students within our district.

Consultation of all stakeholders in this most recent cycle of planning to inform development of the ESSER III Expenditure Plan used similar strategy, through a shorter timeline. Staff reached out to the district's range of community groups to provide opportunities for input on the plan. This took different forms based on the needs of each group, with some holding special meeting for ESSER III input, some folding input activities into existing meetings, and others providing input asynchronously on shared materials. The district all used the SELPA planning committee for input.

A description of how the development of the plan was influenced by community input.

The ESSER III Expenditure Plan actions are the results of collaboration between several groups, including community members, certificated staff, classified staff, students, parents of ELA students and the District to build a plan that best supports all students in the response to a global pandemic. Keeping school sites open and safe for in-person learning, along with thoughtfully addressing losses in instruction, were at the forefront of all discussions and decisions.

The following outlines input gathered from various groups that impacted the ESSER III plan:

- \* Students, members, and parents expressed interest in having school facilities that are properly maintained in order to make them feel safe and comfortable. They supported the idea of outdoor learning pavilions where classes could be held outdoors under shaded structures, as well as updating all school site facilities across the district to have safe learning environments.
- \* Teachers, classified school staff, administrators, DELAC members and the community members who responded to a survey all expressed support of the continuance of social emotional support of students with the request of more emotional support be given to 9-12 grade students.
- \* A more robust summer session from the Expanded Learning Opportunities Plan was another area member of the DELACE and community requested.
- \* Additional staffing to support the teachers of Richvale Elementary who now teach three grades should be no more than two. This would allow those teachers a better chance of dealing with learning loss in small groups.
- \* Summer school needs to be fun, engaging, and provide opportunities for social interaction in addition to address academic.
- \* Addressing social-emotional learning needs and trauma is very important and needs to happen first in order for us to fully address academic needs.
- \* Implement regular academic check ins- and progress monitoring to ensure that students stay on-track for graduations and college eligibility.
- \* Update technology district wide to ensure all students and staff have full access.
- \* Consider a PE teacher 1st through 8th grade
- \* Implement restorative practices and alternative behavioral intervention programs that help to re-engage student as to prior COVID 19.

Additionally, community input throughout recent engagement processes has reiterated the importance of acknowledging staff shortages and emphasized awareness of the challenges that may be presents in trying to hire specific positions or multiple individuals for a type of position. The awareness of community members is felt by the district. In developing this plan, proposed actions that involve the hiring of staff are included with the acknowledgement that staffing shortages may result in the need to reassess and reprioritize action's over time.



### Actions and Expenditures to Address Student Needs

The following is the LEA’s plan for using its ESSER III funds to meet students’ academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

### Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

**Total ESSER III funds being used to implement strategies for continuous and safe in-person learning**

1,104,615.00

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
NA	COVID -19 Testing Support Staff	Support for required administration of COVID-10 testing and tracking	50,000.00
LCAP Goal 1: Action 12	Facilities	The ESSER III funds will be used to expand on the routine maintenance being provided by the LCAP. The LCAP funds routine maintenance to maintain clean and safe facilities and school sites to enhance the educational experience for students. BUSD will use ESSER III funds to build upon this action by increasing improvements to reduce risk of virus transmission and exposure to environmental health hazards and to support student health needs. This will be done through	220,000.00

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
		inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification, and other air cleaning, fans, control system, and window and door repair and replacement	
NA	Technology Support	Contract with BCOE for Technology Support 3 days a week	170,000.00
NA	Go Guardian computer supervision	Purchase Go Guardian computer supervisor software district wide	60,000.00
LCAP Goal 1: Action 4	Chrome Books	Replacement of Chrome Books for Students and desk top computers in computer lab classes	70,000.00
LCAP Goal 1: Action 12	Outdoor Learning Pavilions	<p>Structures will allow for social distancing to reduce risks of virus transmission and exposure to environmental health hazards, and to support student learning health needs through safe practices. These outdoor learning centers will provide a sheltered place for student to have fresh air throughout the day. The structures will provide areas in which instructional staff may conduct small group instruction to focus on high needs students.</p> <p>"Having classes meet outdoors if possible would allow students to remain comfortably apart in less-confined spaces that are not as conducive to transmitting germs. Aside from significantly reducing the health risks associated with pandemic, outdoor learning might bring several other benefits as well: Research suggests that outdoor classrooms can improve students' emotional well-being and even their academic achievement, as just getting outside lifts peoples' spirits and helps clear their minds," according to <a href="https://blog.schoolspecialty.com/how-outdoor-learning-might-help-with-covid-19/">https://blog.schoolspecialty.com/how-outdoor-learning-might-help-with-covid-19/</a>.</p>	150,000.00
LCA Action 1	Health and Safety	Purchase PPE for staff and students	40,000.00



Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP Goal 1: Action 12	Campus Supervision and Safety in Technology	The Current adopted LCAP supports maintenance of and replacement of existing camera system and security fencing within the district. This will permit upgrades to aging camera servers that are reaching end of life. Replacing and adding camera's to public areas of the campuses throughout the district that can aid in contact tracing if needed as well as to enhance overall safety at school sites. BUSD would also explore access control fencing to prevent contaminations and control basic access to campuses, and/or increase school site fencing consistent to school safety plans	108,210.00
NA	Behavioral Supports	With the return to fulltime in-person instruction, the district has noticed an increase in student behavior and trauma. This is potentially disruptive to the continuous and safe operation in schools. Providing additional training and support would help in minimizing the behaviors and potential referrals for special education through increasing training opportunities for existing staff and adding additional support staff wear needed to help with redirection of students so that lesson can continue.	50,000.00
NA	CTE class equipment	Purchase additional equipment for CTE course so students are not sharing the same tools within a class period	15,000.00
NA	Purchase outside tables	The district will purchase outside tables for outdoor learning and outdoor meals at all school sites	54,959.00
NA	Update technology in the classroom	The district will survey each classroom to insure every classroom is equipped with the needed technology, computer, projectors, white boards, speakers and TV's	54,525.00
NA	Bus Camera's	Purchase cameras for all buses. The cameras will help with contract tracing and support positive student behavior	25,000.00
NA	Play Ground Equipment	The district will evaluate the Elementary School playground equipment and play structures. Through the evaluation we will determine if expanding the current playground structures are needed to provide distance between to student while using the equipment and structures	36,921.00

## Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

### Total ESSER III funds being used to address the academic impact of lost instructional time

474,904.00

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
Expanded Learning Opportunities Action 1/LCAP Goal 3:Action 5	Extended School Year	<p>The ESSER III funds will be used to extend actions from the Expanded Learning Opportunities Grant Plan beyond 2022 and through 2024, and will connect with the LCAP, to continue a more robust summer session program. The amount of summer session days will be increased in the number of classes offered, and this will add instructional time to address the academic impact of the pandemic. BUSD will use ESSER III funds to build upon summer season action to both accelerate and recover learning.</p> <p>Summer Learning Recovery and Acceleration, Elementary Students and High School Students K-12 grades.</p> <ul style="list-style-type: none"> <li>*Administrator</li> <li>*Teachers</li> <li>*English Language Arts Curriculum</li> <li>*Math Curriculum</li> <li>*English Learner Curriculum and Support</li> <li>*Social Emotional Supports</li> <li>*Supplies and materials for summer classrooms, extended learning</li> </ul> <p>To address the impact of lost instructional time due to COVID -19, the District will provide extended summer sessions to student in grades K-12 which will focus on learning recovery and the accelerations of learning. California Common Core State Standards will be taught, with focus on essential standards, through purchased</p>	140,000.00

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
		curriculum by BUSD teachers, with emphasis placed on mathematics, English language arts, English learner development, and STEM. Instruction will be supported by instructional aides in each classroom and social emotional learning will be embedded in the summer program	
LCAP Goal 1: Action 6, 8. LCAP Goal 2: Action 1,2,3	Additional Professional Development Days	The district will offer two additional voluntary days, paid at the per diem rates, for certificated staff members to occur the week prior to contractual days starting. These days shall consist of additional training for staff on topic related to academic and/or SEL student support. By scheduling these additional paid training opportunities before school begins, they are seen as a way to further prepare teachers with updated curricular training or SEL updates that might otherwise pull them from primary instruction in the classroom for many hours. Funding will be provided to extend these days through August 2024	39,904.00
LCAP Goal 1: Action 2,3	Tier 1 Curriculum, Intervention, and ELD Curriculum	BUSD has set aside funds each year to adopt materials bring the district into compliance with the overall Common Core standards in all core subjects. BUSD plans to use this additional funding to move faster on this item through upgrading identified areas of need across the grade levels so that students are in possession of most up to date core curriculum and both intervention and ELD to receive support as well to address the needs of those populations, including students at risk such as foster, homeless, students with disabilities and English learners.	295,000.00

## Use of Any Remaining Funds

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

**Total ESSER III funds being used to implement additional actions**

795,000.00

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
N/A	Document Scanning System District level	Document Scanning system to have access to employee and student permanent records	20,000.00
N/A	Indirect	BUSD indirect rate % as allowed under ESSER III	50,000.00
LCAP Goal 3: Action 4	Transportation	Transportation Home to School, School to Home	365,000.00
LCAP Goal 1: Action 8	Release Time/Extra Time	Provide Teachers with release time to review student data to form intervention groups and re-teaching of standards, if subs are not available pay teachers for work completed past contractual hours	75,000.00
LCAP Goal 1: Action 1	Additional credential teacher	Currently Richvale Elementary School in the Biggs Unified School District has two teachers teaching three grade levels. The district would add the third teacher to the school. Each teacher would teach two grade levels allowing each teacher to focus on smaller groups of students to address learning loss and provide intervention within the	285,000.00

## Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA’s plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Strategies for Continuous and Safe IN-Person Learning: Facilities -*COVID -19 Testing Support Staff	Progress will be monitored using the BUSD ESSER III Expenditure Plan Monitoring Instrument: At the end of each monitoring period, implementation progress will be described and	Progress will be monitored three times a year: Beginning of the year, mid-year, and end -of-year.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
<ul style="list-style-type: none"> <li>*Routine maintenance and upgrade to indoor air condition systems</li> <li>*BCOE Technology Support</li> <li>*Go Guardian Computer software</li> <li>*Outdoor learning Pavilions</li> <li>*"Chrome books</li> <li>*Purchase of PPE</li> <li>*Upgrade camera system all sites</li> <li>*CTE classroom equipment</li> <li>*Outside Tables for students</li> <li>*Update technology in classroom</li> <li>*Bus Camera's</li> <li>*Play Ground Equipment</li> </ul>	<p>evaluated in order to determine if any adjustments are needed to ensure the planned actions are addressing the needs of our students.</p> <p>BUSD will monitor students' health and safety through ongoing assessments of each campus and classroom in order to ensure new ventilation systems operate properly and provide acceptable air quality for the current occupancy level of each space. This monitoring will provide BUSD with the information needed to address critical building-related environmental health issue, thus allowing students and staff to learn and work in a safe environment.</p> <p>BUSD ESSER III Monitoring Instrument will be a Goggle Sheet that contains both qualitative and quantitative data, with each specific action outlined on a row on the tool.</p> <p>There will be three columns for each action per year, where data will be entered and kept. This will capture the progress being made on each action over the course of time. Items related to facilities will contain qualitative data with updates on where projects are in the process at each of three intervals of progress monitoring over the course of each year.</p>	
<p>Addressing the Impact of Lost Instructional Time:</p> <ul style="list-style-type: none"> <li>* Summer Learning Recovery and Acceleration, Elementary Students and High School Students K-12 grades.</li> </ul>	<p>Progress will be monitored using the BUSD ESSER III Expenditure Plan Monitoring Instrument:</p> <p>At the end of each monitoring period, implementation progress will be described and evaluated in order to determine if any adjustments are needed to ensure the planned</p>	<p>Progress will be monitored three times each year: Beginning of year (pre-assessment), mid-year (on-going assessment), and end-of-year (post-assessment)</p>

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
<ul style="list-style-type: none"> <li>*Administrator</li> <li>*Teachers</li> <li>*English Language Arts Curriculum</li> <li>*Math Curriculum</li> <li>*English Learner Curriculum and Support</li> <li>*Social Emotional Supports</li> <li>*Supplies and materials for summer classrooms</li> <li>*Additional Professional Development Days</li> <li>*Tier 1 Curriculum, Intervention and ELD Curriculum</li> <li>*Additional Credential Teacher (RES)</li> <li>*</li> </ul>	<p>actions are addressing the needs of our students.</p> <p>BUSD will monitor student academic achievement and progress in an ongoing manner through various assessment tools, including iReady and Smarter Balanced assessments, and will provide necessary instructional supports and scaffolds based on data. The monitoring will provided BUSD with information needed to address individual student learning needs throughout course of the regular school year and summer sessions. Documentation related to numbers of students recovering credits will also be kept to determine progress.</p>	
<p>Use of Remaining Funds:</p> <ul style="list-style-type: none"> <li>*Document Scanning System</li> <li>*Transportation</li> <li>*Release Time/Extra Time (subs)</li> </ul>	<p>Progress will be monitored using the BUSD ESSER III Expenditure Plan Monitoring Instrument:</p> <p>At the end of each monitoring period, implementation progress will be described and evaluated in order to determine if any adjustments are needed to ensure the planned actions are addressing the needs of our students.</p> <p>The BUSD ESSER III Monitoring Instrument will be Google Sheet that contains both qualitative and quantitative data, with each specific action outlined on a row on the tool. There will be three columns for each action per year, where data will be entered and kept. This will capture the progress being made on each action over the course of time. Items related to academic</p>	<p>Progress will be monitored three times each year: Beginning of year (pre-assessment), mid-year (on-going assessment), and end-of-year (post-assessment)</p>

<b>Action Title(s)</b>	<b>How Progress will be Monitored</b>	<b>Frequency of Progress Monitoring</b>
	<p>progress in mathematics and ELA will contain quantitative data with percentages of students who are on or above grade level. Other items such as training for school staff will contain qualitative data with updates on progress of each action being documented three times per year. If needed the Google sheet will be updated more often.</p>	

# ESSER III Expenditure Plan Instructions

## Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
  - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at

<https://www.cde.ca.gov/fq/cr/arpact.asp>.

For technical assistance related to the completion of the ESSER III Expenditure Plan, please contact [EDReliefFunds@cde.ca.gov](mailto:EDReliefFunds@cde.ca.gov).

## Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
  - For purposes of this requirement, "evidence-based interventions" include practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:



- **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
  - **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
  - **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
  - **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- **For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/re/es/evidence.asp>.**
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
  - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
  - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
  - Any activity authorized by the Adult Education and Family Literacy Act;
  - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
  - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
  - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
  - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
  - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
  - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
  - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
  - Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
  - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
  - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;

- Addressing learning loss among students, including underserved students, by:
  - Administering and using high-quality assessments that are valid and reliable, to accurately assess students’ academic progress and assist educators in meeting students’ academic needs, including through differentiated instruction,
  - Implementing evidence-based activities to meet the comprehensive needs of students,
  - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
  - Tracking student attendance and improving student engagement in distance education;

**Note:** A definition of “underserved students” is provided in the Community Engagement section of the instructions.

- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and no mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

### **Other LEA Plans Referenced in this Plan**

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

### **Summary of Expenditures**

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

### **Instructions**

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

## **Community Engagement**

### **Purpose and Requirements**

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

“Meaningful consultation” with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
  - For purposes of this requirement “underserved students” include:
    - Students who are low-income;

- Students who are English learners;
- Students of color;
- Students who are foster youth;
- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

### **Instructions**

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

#### **A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.**

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of “meaningful consultation” with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

#### **A description of the how the development of the plan was influenced by community input.**

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA’s plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, “aspects” may include:
  - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education's Roadmap to Reopening Safely and Meeting All Students' Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

## **Planned Actions and Expenditures**

### **Purpose and Requirements**

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

### **Instructions**

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

### **Strategies for Continuous and Safe In-Person Learning**

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, and then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Addressing the Impact of Lost Instructional Time**

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, and then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Use of Any Remaining Funds**

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, and then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “\$0”.

### **Ensuring Interventions are Addressing Student Needs**

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions' progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education  
June 2021

CERTIFICATED STIPEND SCHEDULE  
Effective August 2023

**High School**

Fall Athletics	Staff Member/Name	\$	Date Bd Apprvd
Head Varsity Football	Brian Harrison	2020	04/19/2023
Assistant Varsity Football (2)	Rob Hall	1571	04/19/2023
	Miguel Aguirre	1571	04/19/2023
Head JV Football (split 50/50)	Brenden Smith and Jon Smith	1683	04/19/2023
Assistant JV Football (split 50/50)	Kameron Smith and Roscoe Deel	1459	04/19/2023
Head Varsity Volleyball	Michelle Schleef	1683	04/19/2023
Head JV Volleyball	Lisa Seipert	1459	05/10/2023
Cheerleader Advisor	Michele Roles	1683	04/19/2023
Cross Country	N/A	1000	
<u>Winter Athletics</u>			
Head Varsity Basketball (boys)	Roscoe Deel	1908	06/14/2023
Head Varsity Basketball (girls)	Tim Sheridan	1908	06/14/2023
Head JV Basketball (boys)	Kameron Smith	1571	06/14/2023
Head JV Basketball (girls)		1571	
Head Varsity Wrestling	Cody Walsh	1908	06/14/2023
Assistant Varsity Wrestling		1571	
Soccer Coach	N/A	1796	
<u>Spring Athletics</u>			
Head Varsity Baseball	Allen Lee	1796	06/14/2023
Head Varsity Softball	Michelle Schleef	1796	06/14/2023
Head Coed Track		1796	
Assistant Coed Track		1571	
Coed Golf	N/A	1000	



Other Stipends

Academic Decathlon Coordinator	Anne Lair	561	6/14/2023
Chess Advisor		500	
CSF Advisor	Anne Lair	750	6/14/2023
Student Council Advisor (ASB)	Lauren Garcia	1908	6/14/2023
Athletic Director	Doug Kaelin	3000	9/13/2023
State Testing Coordinator	Ashleigh Summerfield	337	9/13/2023
Student Study Team Coord	Ashleigh Summerfield	450	9/13/2023
Lead Teacher – H.S.	Vince Sormano	2000	6/14/2023

**District-wide**

Assistant Athletic Director	Michelle Schleef	2000	9/13/2023
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**BES/RES**

Volleyball 8 <sup>th</sup>		600	
Volleyball 7 <sup>th</sup>		600	
Volleyball 6 <sup>th</sup>		600	
Flag Football 7 <sup>th</sup> /8 <sup>th</sup> grade		600	
Flag Football 5 <sup>th</sup> /6 <sup>th</sup> grade		600	
Soccer		600	
Basketball (boys) 5 <sup>th</sup> /6 <sup>th</sup> grade		600	
Basketball (boys) 7 <sup>th</sup> grade	Steve Williams	600	10/11/2023
Basketball (boys) 8 <sup>th</sup> grade		600	
Basketball (girls) 5 <sup>th</sup> /6 <sup>th</sup> grade		600	
Basketball (girls) 7 <sup>th</sup> grade	Hollie Byers	600	10/11/2023
Basketball (girls) 8 <sup>th</sup> grade		600	
Wrestling		600	
Track - Coed		500	

**\*\*If the team ends up being a combo grade team (ex.7<sup>th</sup>/8<sup>th</sup>), the stipend is paid \$600\*\***

Other Stipends

CJSF Advisor	Beth Chavez	500	9/13/2023
Chess Advisor		500	
School Site Council Coordinator		561	

State Testing Coordinator		337	
STEAM Night Coordinator	Char Locey	337	9/13/2023
Science Fair		225	
ASB/Student Council Advisor	Javier Solis	561	9/13/2023
Spelling Bee Coordinator	Javier Solis	225	9/13/2023
RES - Lead Teacher - Richvale	Jill Pearson	2244	6/14/2023
BES - Lead Teacher/PBIS/Classroom Support	Javier Solis	2000	9/13/2023
Events Coordinator		1,500	
Student Study Team Coordinator		2,000	
Results Coordinator	Hollie Byers	\$350/tri.	6/14/2023
Red Ribbon Coordinator	Javier Solis	225	9/13/2023
Winter Program Director		337	
Science Camp Coordinator	Tracey McPeters	800	9/13/2023
Science Camp Teacher (2)	Proper/Smith	500 each	9/13/2023



1.17 LCFF Unduplicated Pupil Count

Academic Year: 2023-2024	LEA: Biggs Unified	User ID: llong@biggs.org
View: SNAPSHOT	School Type: ALL	Revision Date: 10/6/2023 11:12:24 AM
Revision ID: 4746033	School: ALL	Print Date: 10/6/2023 11:34:50 AM

Non-Charter School(s)											
Free/Reduced Meal Eligibility Counts Based On:											
School Code	School Name	Total Enrollment	Free & Reduced Meal Program: 181/182	Foster	Tribal Foster Youth: 193	Homeless (1)	Migrant Program: 135	Direct Certification	Unduplicated Eligible Free/Reduced Meal Counts	EL Funding Eligible (2)	Total Unduplicated FRPM/EL Eligible Count (3)
6002943	<a href="#">Biggs Elementary</a>	320	160	1	0	44	3	164	186	34	198
0430827	<a href="#">Biggs High</a>	177	89	2	0	5	1	77	95	8	98
6002950	<a href="#">Richvale Elementary</a>	53	14	0	0	0	0	14	14	4	14
<b>TOTAL - Selected Schools</b>		550	263	3	0	49	4	255	295	46	310

Charter School(s)											
Free/Reduced Meal Eligibility Counts Based On:											
School Code	School Name	Total Enrollment	Free & Reduced Meal Program: 181/182	Foster	Tribal Foster Youth: 193	Homeless (1)	Migrant Program: 135	Direct Certification	Unduplicated Eligible Free/Reduced Meal Counts	EL Funding Eligible (2)	Total Unduplicated FRPM/EL Eligible Count (3)
<b>TOTAL - Selected Schools</b>											
<b>TOTAL LEA</b>		550	263	3	0	49	4	255	295	46	310

This report includes students with Primary and Short Term enrollment in grade levels TK-12, UE and US only. Students enrolled in Adult Education Schools are not included in this report.

Students with multiple qualifying records as of Fall 1 Census Day are counted only once. A student with qualifying enrollments in more than one LEA on Census Day is counted in each LEA.

(1) Homeless counts are based on Education Program record with an Education Program Membership Code 191 (Homeless).

(2) For Funding, Eligible English Learners are students with an English Language Acquisition Status of 'EL' or "ADEL" as of Fall 1 Census Day. For 2020-2021 only – status considered through December 31st.

(3) Total Unduplicated FRPM/EL Eligibility Count will always equal enrollment count for Juvenile Court schools

*This report is confidential and use is restricted to authorized individuals.*

The data on this report is filtered by the user selections that appear on the last page of this report.

**1.17 LCFF Unduplicated Pupil Count**

<b>Grade:</b> 01-First Grade,02-Second Grade,03-Third Grade,04-Fourth Grade,05-Fifth Grade,06-Sixth Grade,07-Seventh Grade,08-Eighth Grade,09-Ninth Grade,10-Tenth Grade,11-Eleventh Grade,12-Twelfth Grade,KN-Kindergarten,UE-Ungraded Elementary,US-Ungraded Secondary,TK-Transitional Kindergarten	<b>Ethnicity/Race:</b> ALL  <b>Gender:</b> ALL	<b>Age Eligibility:</b> N/A
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